



Cornell University
Cooperative Extension
Rockland County



Board Match

Non-Profit Agency Application -- Seeking Board Members

If your organization is looking for new Board members, the Institute for Non-Profits may be able to help. Simply complete this form and submit it to Cornell Cooperative Extension. We'll try to find community leaders who meet your needs and will ask them to contact you to determine if this is the best match for you and them. *Please note: Acceptance of this application does not necessarily guarantee a Board Match by the Institute for Non-Profits.*

GENERAL INFORMATION		DATE:
Organization Name: Community Awareness Network for a Drug-free Life and Environment (CANDLE)		
Address: 120 North Main Street, New City, New York 10956		
Contact name: Joanne Goodman	Title: Executive Director	
Telephone: 845-634-6677 x 11	Fax: 845-639-0951	
E-mail: jgoodman@candlerockland.org	Is organization a 501c3? yes	
Website address: www.candlerockland.org		
Organization's mission statement: Founded in 1982, the mission of Community Awareness Network for a Drug-free Life and Environment (CANDLE) is to prevent substance abuse and violence among youth in our schools and in our community. CANDLE's services include primary prevention programs for students in elementary, middle and high school, conferences and workshops for parents, school and community-based professionals and support programs for gay, lesbian, bisexual and transgender youth.		

DESCRIPTION OF BOARD	
When are your Board meetings held? (eg. <i>Second Tuesdays of the month at 8:00 am</i>) On Tuesday evenings at 6:15 pm --approximately every 6 weeks	Approximate number of times your Board meets annually? 5-6
Maximum number of Board members? 15	Number of Directors currently on Board? 7
What is the term limit, if any, for Board members? 3 years, renewable	Does the organization carry Directors' & Officers Liability insurance? yes
Are Board members required to financially contribute to the organization? Please explain. Board members are encouraged to give and to get financial contributions. There is no set amount.	
Please list the most crucial roles/responsibilities of the Board to the organization at this time: Set policy; strategic planning; support administration; raise funds.	

BOARD NEEDS		
What specific skills does your organization need at this time? (check all that apply)		
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Program development	<input checked="" type="checkbox"/> Long range or strategic planning
<input checked="" type="checkbox"/> Fundraising	<input checked="" type="checkbox"/> Marketing/public relations	<input type="checkbox"/> Computers and technology
<input type="checkbox"/> Personnel	<input type="checkbox"/> Building and maintenance	<input checked="" type="checkbox"/> Other? Grant research/writing
<input type="checkbox"/> Legal expertise	<input type="checkbox"/> Volunteer management	

Please feel free to add any information that would be helpful for prospective Board members to know about your organization:
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