



Cornell University
Cooperative Extension
Rockland County



Board Match

Non-Profit Agency Application -- Seeking Board Members

If your organization is looking for new Board members, the Institute for Non-Profits may be able to help. Simply complete this form and submit it to Cornell Cooperative Extension. We'll try to find community leaders who meet your needs and will ask them to contact you to determine if this is the best match for you and them. *Please note: Acceptance of this application does not necessarily guarantee a Board Match by the Institute for Non-Profits.*

GENERAL INFORMATION		DATE:
Organization Name: West Street Child Care Learning Center, Inc.		
Address: 96 North Main Street, Spring Valley, NY 10977		
Contact name: E. Diane Rivera	Title: Executive Director	
Telephone: (845) 425- 2379	Fax: (845) 425-4308	
E-mail: edrivera@weststreetccl.com	Is organization a 501c3? Yes	
Website address: weststreetccl.com		
Organization's mission statement: West Street Child Care Learning Center's mission is to provide a high quality childhood program within a safe and nurturing environment that promotes the physical, intellectual, emotional and social development of young children while responding to the needs of families.		

DESCRIPTION OF BOARD	
When are your Board meetings held? Third Thursday of the month at 6:30pm	Approximate number of times your Board meets annually? 10 months
Maximum number of Board members? 15	Number of Directors currently on Board? 13
What is the term limit, if any, for Board members? Varies according to by-laws	Does the organization carry Directors' & Officers Liability insurance? Yes
Are Board members required to financially contribute to the organization? Please explain. Yes Annual Board Dues – currently - \$50.00	
Please list the most crucial roles/responsibilities of the Board to the organization at this time: Fundraising	

BOARD NEEDS		
What specific skills does your organization need at this time? <i>(check all that apply)</i>		
<input checked="" type="checkbox"/> <i>Finance</i>	<input type="checkbox"/> <i>Program development</i>	<input checked="" type="checkbox"/> <i>Long range or strategic planning</i>
<input checked="" type="checkbox"/> <i>Fundraising</i>	<input checked="" type="checkbox"/> <i>Marketing/public relations</i>	<input type="checkbox"/> <i>Computers and technology</i>
<input type="checkbox"/> <i>Personnel</i>	<input checked="" type="checkbox"/> <i>Building and maintenance</i>	<input type="checkbox"/> <i>Other?</i>
<input checked="" type="checkbox"/> <i>Legal expertise</i>	<input type="checkbox"/> <i>Volunteer management</i>	

Please feel free to add any information that would be helpful for prospective Board members to know about your organization: West Street CCLC provides quality early childhood services in two locations for 164 children ages 18 months to five years old and their families in a family friendly environment. Staff:52 -- Head Start and Universal Pre- Kindergarten programs
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